

MANAGEMENT ADVISORY GROUP OF NY

Educational and Administrative Consultants

"Doing it better for less"

Medicaid Management Services

Management Advisory Group (MAG) of NY recognizes the importance for clients to maximize Medicaid revenue that may be available to them. With Medicaid Management Services from MAG, you can be assured that all Medicaid eligible students are identified and all reimbursable services are properly claimed.

As regulations for Medicaid claiming become more complex, feel confident that nothing has been overlooked as the Medicaid Consultants at MAG will keep the lines of communication open through periodic review of your claiming process. And if you should face a Medicaid audit, MAG will be there to provide assistance.

Medicaid Eligibility Monitoring

- Compile district data for generation of a Medicaid classified student demographic file for monthly submission to the statewide database
- Upload the monthly state eligibility file into the district database
- Generation of a Medicaid eligible list of students with periodic updates
- Review students not matched to state database, resubmitting for screening as needed
- Establishment of a "watch list" for students no longer Medicaid eligible, monitoring for possible re-enrollment

Supporting Documentation Review and Maintenance

- Assure IEP's contain all required information for related services and state any needs for skilled nursing or special transportation
- Confirm a signed and dated parental consent form is on hand for all Medicaid eligible students for each IEP period
- Confirm properly signed and dated prescriptions are on hand for all services and that new prescriptions are written if an IEP is amended to change frequency or duration of a service during the year
- Validate provider credentials
- Verify proper supervision (i.e., observations) is documented
- Assure Psychological Counseling is claimed only for services provided by appropriate NYS licensed professionals

Medicaid Claiming Services

Preparing and Filing of Claims

- Review forms to assure all necessary service delivery date information is properly recorded, signed and dated
- Verify providers are not listed on the Federal Medicaid Exclusion List
- Confirm services are not claimed before the date of the prescription
- Assure claims are not made for services rendered by providers paid from federal funds

Mission

To provide clients with an ethical and cost-effective means for maximizing revenues by making the most efficient use of resources available to their business and special education operations.



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Medicaid Management Services (Continued)

Medicaid Claiming Services

Preparing and Filing of Claims (Continued)

- Assure no claim is made for services delivered before the date of initial observation for services provided by an OTA, PTA or TSHH
- Confirm special transportation is properly documented on IEP's
- Upon determination that all supporting documentation is in place, enter claims for each session of services, in accordance with the IEP
- Submit claims for payment via MedWeb
- Audit submitted claims for accuracy
- Develop a gap analysis to ensure all service records and session notes are being submitted

Payment Reconciliation

- Review rejected claims for potential correction and resubmission
- Upload the claim reports to the district database to ensure any revenue reports the district generates are accurate

Periodic Review

A Medicaid Consultant will meet with each client periodically to review the following:

- Changes in Medicaid regulations
- Updated eligibility lists including those requiring special transportation
- Parental consents needed for eligible students, including those due to expire
- Lists of prescriptions needed for eligible students
- Claim submissions and Gap Analysis results

Audit Assistance

- Provide assistance, as needed, with gathering documentation needed to comply with a Medicaid Audit

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